

SCHOOL DISTRICT OF OKALOOSA COUNTY  
JOB DESCRIPTION FOR INSTRUCTIONAL PERSONNEL

IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY NOT TO DISCRIMINATE AGAINST EMPLOYEES OR APPLICANTS EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, MARITAL STATUS, AGE, OR HANDICAP. IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY TO HIRE ONLY U. S. CITIZENS AND ALIENS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. THESE POLICIES SHALL APPLY TO RECRUITMENT, EMPLOYMENT, TRANSFERS, COMPENSATION, AND OTHER ITEMS AND CONDITIONS OF EMPLOYMENT.

*SUPPLEMENTED POSITION*

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Position Title: Middle School Band Director  
Reports to: Principal

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**Minimum Eligibility Requirements:**

Holds a valid Florida Educator's Certificate with appropriate coverage and employed in a regularly established position in Okaloosa Public Schools.

**Communication Skills:**

Ability to read and interpret documents. Ability to write routine reports and correspondence.

**Administrative/Supervisory Requirements:**

Keeps appropriate records. Conforms to rules and policies of the district, school, and state.

**Interpersonal Relationships:**

Provides a supportive atmosphere; establishes and maintains effective relationships with students, peers, and parents.

**Physical Demands:**

While performing duties of this job, the employee is regularly required to stand, walk, talk, and hear. Occasionally the employee is required to climb and kneel. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Work Environment:**

The noise level in the work environment is noisy. The employee is frequently exposed to outside weather conditions.

**Job Goal:**

To develop and promote quality instrumental music education and to provide students with the best musical experience possible.

**Essential Duties and Responsibilities:**

1. Develops musical skills as detailed by curriculum guide through after school rehearsals with individuals, small ensembles, sections and full band.
2. Guides the band parent organization in promoting a quality band program.
3. Participates in on-campus music performances both during and after school hours as approved by the principal.

4. Performs at community events when appropriate and with the approval of the principal.
5. Performs administrative duties associated with instrument inventory, music, uniforms and performances of classes.
6. Prepares for and participates in evaluative festivals of the state band association.
7. Monitors students' academic progress and assists as needed.
8. Schedules transportation as needed.
9. Abides by all policies of the Okaloosa County School Board.
10. Performs other tasks as assigned within the limits of the Master Contract.

**Terms of Employment/Length of Employment:**

Total school year. Salary as provided in Master Contract between Okaloosa County Education Association and School Board for specific year.