

**SCHOOL DISTRICT OF OKALOOSA COUNTY
JOB DESCRIPTION FOR INSTRUCTIONAL PERSONNEL**

IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY NOT TO DISCRIMINATE AGAINST EMPLOYEES OR APPLICANTS EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, MARITAL STATUS, AGE, OR HANDICAP. IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY TO HIRE ONLY U. S. CITIZENS AND ALIENS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. THESE POLICIES SHALL APPLY TO RECRUITMENT, EMPLOYMENT, TRANSFERS, COMPENSATION, AND OTHER ITEMS AND CONDITIONS OF EMPLOYMENT.

Position Title: **Teacher of the Deaf/Hearing Impaired**
Reports to: **Principal**

Minimum Eligibility Requirements:

Holds a valid Florida Educator's Certificate with appropriate coverage for the assignment. Any alternative qualifications as the Board may find appropriate.

Communication Skills:

Demonstrates articulate speech. Uses vocabulary appropriate to task and student ability. Writes with appropriate grammar, spelling and structure. Communicates effectively with students, parents, and administrators.

Specialization Competence:

Demonstrates proficiency in area of specialization. Uses subject area materials appropriately.

Administrative/Supervisory Requirements:

Keeps appropriate records. Maintains effective lesson plans. Conforms to rules and policies of the district, school, and state.

Instructional/Evaluation Procedures:

Makes effective use of time. Provides instructional orientations, transitions and clear directions. Uses effective questioning techniques. Develops concepts and provides appropriate reviews, practice and corrective feedback. Uses appropriate evaluative techniques. Analyzes and interprets test results.

Management Techniques:

Establishes rules; monitors rules consistently and fairly. Maintains academic focus. Establishes routines for use of materials. Controls and stops spread of misconduct. Maintains instructional momentum.

Interpersonal Relationships:

Provides a supportive atmosphere; establishes and maintains effective relationships with students, peers, and parents.

Physical Demands:

The physical demands described here are representative of those essential for an employee to successfully perform the functions of this job. Reasonable accommodations may be made for individuals with disabilities.

The employee is frequently required to stand, talk, hear, walk, and sit. The employee may occasionally push or lift up to 50 pounds. The employee demonstrates physical energy commensurate with assigned tasks and controls emotions appropriately.

Work Environment:

The noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors.

(over)

Job Goal:

To provide a comprehensive education for hearing impaired students through a total communication approach.

Essential Duties and Responsibilities:

1. Identify and provide appropriate academic curriculum and instructional techniques to meet individual students academic needs. This includes:
 - a. teaching basic academic skills, analytical thinking, problem solving techniques, independent work habits and creative thinking;
 - b. using multi-media teaching material;
 - c. obtaining appropriate textbooks, materials, and equipment according to individual student needs; and
 - d. adapting learning activities to student's specific strengths and weaknesses.
2. When hearing impaired students are mainstreamed into the regular classroom, provide consultation for the regular classroom teacher.
3. Provide inservice for school personnel to acquaint them with the goals and objectives of the Hearing Impaired Program.
4. Participate in inservice training designed to meet the ongoing needs of the Hearing Impaired Program.
5. Train aides assigned to the Hearing Impaired Program.
6. Prepare for and participate in placement committee meetings, dismissal staffing meetings and IEP conferences.
 - a. Interprets evaluation reports.
 - b. Utilizes information to identify and write target behaviors, annual goals, long and short term academic and behavioral objectives on IEPs.
7. Document student's progress and report to parents.
8. Operate and maintain auditory training equipment.
9. Incorporate auditory training and speech correction into each student's curriculum.
10. Document and maintain individual student records in accordance with the Special Programs and Procedures for Exceptional Child Education Programs.
11. Abides by all policies of the Okaloosa County School Board.
12. Performs other tasks as assigned within the limits of the Master Contract.

Terms of Employment/Length of Employment:

Ten, eleven, or twelve month. Salary is based on adopted salary schedule for instructional personnel.

Evaluation:

Annual performance evaluation in accordance with the Master Contract, local policies, and state law.