

**Job Goal:**

To provide assessments, develop intervention plans, train team members to implement plans, model strategies, and work with ESE students and families to facilitate behavioral changes to maximize academic achievement.

**Essential Duties and Responsibilities:**

1. Coordinate teams at school sites to conduct comprehensive functional behavior assessments to determine causes of behaviors.
2. Develop intervention plans based on results of functional behavior assessment.
3. Train teachers, classroom assistants, parents on the implementation of the intervention plans.
4. Conduct regular oversight to the classroom teachers and assistants regarding implementation of interventions.
5. Provide assistance in data collection for ongoing assessment of interventions and student progress.
6. Serve as a resource for parents and families.
7. Provide ongoing professional development to classroom teachers and assistants.
8. Assist in planning and coordinating training for school and district level personnel.
9. Provide assistance in selecting appropriate materials and resources.
10. Provide data to supervisor and make knowledgeable recommendations based on the data.
11. Facilitate in the development and implementation of appropriate curriculum in Exceptional Student Education programs.
12. Serve as a member of the IEP team to assist in developing appropriate behavior goals.
13. Provide facilitation in the inclusionary model for appropriate exceptional education students.
14. Abide by all policies of the Okaloosa County School Board.
15. Perform other tasks as assigned within the limits of the Master Contract.

**Length of Employment:**

Twelve Months

**Salary:**

Based on the adopted salary schedule for Instructional Personnel.

**Evaluation:**

Annual evaluation conducted by the Director of Student Intervention Services in accordance with the Master Contract, local policies, and state law.

**Review and Agreement:**

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Incumbent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

cc: Incumbent  
Supervisor

